



NCNC
Council Minutes
Saturday, February 13, 2015
Parkside Community UCC, Sacramento

In Attendance: Eunice Aaron, Liz Armstrong, Richard Brabham, Matt Broadbent, Leian Cimarra, George Conklin, Patsy Finster, Mike Hill, Jeannie Hobson, Steve Mevert, Fed Ranches, Kelly Wilson, Diane Weible

10:00am –

- Welcome and worship meditation by Elizabeth Griswold, Pastor Parkside Community Church, Sacramento

NCNC Council

- **Check in and Prayer.** 10:30 am – meeting opened by Matt Broadbent with a review of Agenda items. Council members shared “where are you” followed by prayer.

Review of Good Governance:

- Reviewed “Good Governance” document (see attached)

Mid-Year Review:

- Council split into 3 break-out groups to discuss “How are We Doing?” with the following questions:
 1. Have we set appropriate priorities
 2. Are we achieving our goals?
 3. Are we moving the ministry of the NCNC forward?
 4. What have we learned?
 5. What can we do better?
 6. Given the situation, what is the next best thing to do?

Council came back together as a whole and each group reported on their discussions (see attached reports)

LUNCH

- Council broke for a wonderful soup/chili lunch provided by Kelly Wilson – thank you Kelly for such a generous offering. All enjoyed lunch!

REPORTS

- Personnel Policy: Personnel Policy reviewed with suggested changes. One change recommended on page 1 2A to “Gender Identity”.

Motion: The NCNC UCC Council recommends using the up-dated personnel policy document. A clean personnel policy document will be brought to the March NCNC UCC Council meeting for adoption. Moved: Patsy Finster, 2nd Fed Ranches, Motion passed unanimously

- Leadership for Committees on Ministry A & C



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1. Need to get a nominating committee in place: Will communicate with associations and churches for name suggestions with vacancies in Feb.
2. By next Council meeting (March) list should be available and then a nominating committee can use the list to try and fill positions.
3. Need names for a Vice Moderator as we do not have a VM and this person will become moderator at Annual Gathering in June.
4. Committee C member suggestions have been followed up on and we are awaiting confirmation from these people. Chair has accepted this position.

Motion: The NCNC UCC Council appoints Nicola Lamarche as Chair of Committee on Ministry C Moved Eunice Aaron, 2nd Mike Hill – passed unanimously

- AGPT Report: Next meeting will be on February 27th in Fresno @ Community UCC. Things coming along in good time. Working on workshops, worship, schedule and youth. AGPT encouraging all to read one of the books in common. Some Keynote issues – will discuss at Feb AGPT meeting. Thursday will be recognition of Minister Emerita, Mary Susan Gast.
- Budget/Stewardship Concerns: See attached. Major discussion about stewardship will happen at the March Council meeting. Daniel Ross-Jones, Diane Weible, and Tom Clarke all will be attending the Stewardship Program in Orlando
- Associate Conference Ministers: The consensus of Council – ACM's attend Council meetings if their schedules accommodate this and to try to make Council a priority. Council feels this will help keep ACM's updated and vice versa.
- Conference Minister's Report:
 1. See written report
 2. ACM's to Council? (see above)
 3. ACM's are getting up to speed on Search and Call situations
 4. Office-lease has been signed effective Monday, February 15, 2016. New office location 401 Roland Way, Suite 260, Oakland, Ca 94621. Staff very excited about move – more room. Move will begin week of Feb 14th. If you can help let Joy Davis know. Eden holding NCNC to lease which is June 2016. Diane Weible notes that NCNC will retain keys to the office space at Eden until either the lease is done or they rent the space prior to the end of the lease dates.



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5. Diane Weible will get together with the chair of Committee C to draft procedure for churches then will present it to the entire Committee C for approval. Diane Weible suggested we all be pro-active in looking at “new church starts”.
 6. Installation February 20th @ FCCB @ 4:00 pm. Diane wants to thank Eunice Aaron, Richard Brabham, and Liz Armstrong for taking lead on this.
 7. Sacramento Church being used by the Marshallese (in care with NCNC).
 1. Marshallese church has been informed that the property is to be sold. They wish to purchase the facility for their church which is growing and they contribute having the building as part of that growth. NCNC looking at their finances has concerns as to whether they can afford the property. They were given until February 13th (today) to come up with an action plan regarding the purchase – to date no plan has been submitted. What to do? NCNC by consensus agrees with Davena Jones ACM suggestion: NCNC to come up with an action plan – Give the Marshallese Congregation 6 (six) months to have financial plan in place but that a contract would be signed within 3 (three) months. Rent will be charged for the use of the facility during this 6 (six) month period.
- Outdoor Minister (YYA-OMC): No report
 - Follow up on Ecumenical House: Invite Ken to next meeting for follow up

REVIEW ACTION ITEMS AND MINISTRY TEAM ASSIGNMENTS

1. Budget and stewardship
2. Personnel Policy
3. Nominating Committee
4. Vice Moderator Suggestions

2:16 pm Meeting adjourned in Prayer

Respectfully Submitted:
Jeannie Hobson

CONFERENCE MINSISTER REPORT TO CONFERENCE COUNCIL – FEB 2016

- I. Church/Community Visits:



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- a. January 10: St John's Woodland
 - b. January 11: Council of Filipino Ministries
 - c. January 13: Pacific School of Religion-meeting about MDiv Curriculum Revision
 - d. January 15: Committee on Ministry
 - e. January 17: FCC Sonoma
 - f. January 20: Marin Organizing Committee Community Gathering
 - g. January 22: Sacramento Marshallese
 - h. January 23: Retired Ministers Boundary Training
 - i. January 24: Community Church of Tiburon
 - j. January 28: UCC Insurance Board Dinner
 - k. January 29-30: Young Adult Retreat
 - l. January 31: FCC San Jose
 - m. February 4: City of Refuge Worship
 - n. February 6: Come and See Event for New Beginnings Program
 - o. February 6: Irene Laudeman Ordination @ College Heights
 - p. February 7: Mill Valley
 - q. February 7: FCCB Annual Meeting
- II. Items to report:
- a. Staff Updates
 - b. Office update
 - c. Section C of Committee on Ministry
 - d. Installation-February 20
 - e. Annual Gathering – Mary Susan Gast Recognition/ACM Four-Way Covenant



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GOOD GOVERNANCE

Assumptions

- **Council is accountable to the whole Conference** concerned with the health and well-being of constituent churches and ministers.
- Council needs to articulate a **clear and unified vision and mission**.
- **Trust=Transparency** (what we do) and **Openness** (how we do it).
- Leadership arises out of **understanding what it means to be the Body of Christ**.

10 Basic Responsibilities of Conference Council

1. Determine the Conference Mission and Purpose by creating a “timely” statement of mission and purpose by which all decisions are made.
2. Selection and Call of the Conference Minister; work with a Search committee in order to generate a Conference Profile and develop position description.
3. Proper Financial Oversight by Creating Policies of Financial Integrity.
4. Ensure Adequate Resources for the Conference (Stewardship). This is done by first strengthening relationships with our covenant partners; all Council members should contribute to the NCNC in a tangible way.
5. Insure Legal and Ethical Standards and Norms are being upheld
6. Insure Effective Organizational Planning Process; strategic planning and implementation
7. Recruit and Orient New Council Members; evaluate performance of current Council members; create an orientation plan
8. Enhance Public Standing; public relations to strengthen identity
9. Strengthen, Monitor, Evaluate Programs (reduce withering pet projects)
10. Support Conference Minister and Evaluate Performance; this is an intentional process conducted through an annual evaluation

Bottom Line

1. **Governance** (Council) and **Management** (Conference Minister)
2. Council’s job is setting **Priorities** and establishing **Policies**



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NCNC Treasurer's Report

Weather Report – Page 2

- Cash life is a good 5.5 months, down from 6.2 last month
- YTD total revenue is at 82% of budget, up from 79% last month
- Expenses are running at 79% of budget, up from 78% last month

Balance Sheet (Statement of Financial Position by Restriction) - Page 3

- Total Cash & Equivalents are down \$37,326 which resulted in the decrease in cash life

Net Assets Schedule – Page 5

- Quite a bit of activity with both additions, funds released and an overall increase in Temporarily Restricted Net Assets of \$3,189 or 0.5%

Goal Budget to Actual - Summary Year-to-Date - Page 6

- As the weather report indicated, revenue is running behind budget by \$138,072
- Expenses are also under budget driven mainly by Personnel by a total of \$170,379 since we were not fully staffed for the whole year
- Bottom line, we ended up with a deficit of \$2,868 or 0.4%

Treasurer's Comments

- As we go into 2016 we are going to have to think about ways to increase our income in light of the fact we are now fully staffed. If income stays at the 2015 level and we spend at budgeted levels we will be facing a deficit this coming year of close to \$175,000.