

NCNC Council Meeting
January 11, 2014
Minutes

1. Grounding and Relationship Building: Prayer, Reflection and Check-in

The meeting was called to order by the President, Candace Frawley, at 10:08 a.m. Present were members: Candace Frawley, Davena Hambrick, Barbara Colliander, Adrienne Wong Hull, James Kosko, Mike Hill, Daryl Clemens, Valerie McEntee, Steve Mevert, Tucker Russell, Jeannie Hobson, Matt Broadbent. Conference Minister Ken Iha. The quorum necessary for 18 members is 11. A quorum was present.

Prayer and reflection were led by Candace Frawley.

The minutes of the November 9, 2013 meeting were amended: Valerie McEntee and Tucker Russell are not members of the Nominating Committee; rather, they are forming this committee. Minutes approved by email and acclamation.

2. Covenantal Support: Annual Meeting Update

Jeannie Hobson updated the Council on plans for the Annual Gathering on May 1-4, 2014. Location is Hotel Sofitel in Redwood City. The theme is "Life-giving Waters". Each church will be invited to bring a container of water to contribute to a baptismal font. Speaker selection is in progress. Various individuals are under consideration. The registration fee is \$175/adult and \$125/youth. They are using last year's evaluations to design/develop the agenda, programs and worship. Candace announced that the NCNC Council will have a "reception" on Friday night to meet and greet people.

3. Covenantal Support: Search Committee Update

A conference call was held with Susan Towner-Larsen (UCC) to discuss the Search Committee work. She worked with us on the role of the Council in the search process for the Conference Minister. Key elements are: Prayerful support; direction that the Conference is heading; position description...pass on to the search committee; create or partner with the Search Committee in developing the Conference profile; salary parameters; respond to recommendation of the Search Committee (interview, select and support candidate). Ms. Towner-Larsen also discussed the role and participation of the Conference Minister Mentor. She stressed the importance of communication throughout the process. The new Conference Minister will also get both a "mentor" and a "coach". Candace Frawley is the liaison from the Council and the Search Committee.

Candace Frawley clarified that the Conference Minister position description is to be developed by the Council. The profile is being developed by the Search Committee (and approved by the Council), but will be based on findings from the discovery meetings with churches.

4. Covenantal Support: Conference Minister Feedback/Evaluation

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Matt Broadbent is moving ahead with the discovery meetings with churches. Each church will be visited. A Personnel Committee is being formed, composed of Matt Broadbent (chair), Jeannie Hobson and Daryl Clemens.

5. Communication: Conference Staff Report

Ken Iha reported that Faith Community Church has been dissolved. He also updated the Council on ministerial "departures and arrivals". An update on Camp Tam: The UCCR will not be handling this camp starting 2015. For this year, Wade Hobson will be the on-site manager. Ken Iha has been visiting many churches in the Conference.

James Kosko announced the new church-in-care: Sacramento Marshallese UCC. It's a very vital and exciting community!

LUNCH

6. Stewardship: Finance Report

Ken Iha indicated that there is no November finance reports. The Non-Profit Suites is changing staff. We will have a report next month.

The following resolution was presented: The Conference Council of the Northern California Nevada Conference designates the following housing allowances for 2014, under Internal Revenue Code, Section 107: Kenneth Iha - \$30,000.00; Drew Nettinga - \$20,049.60; Martha Williams - \$20,000.00. These amounts shall apply to all future years until modified. It was moved by Matt Broadbent, seconded by Jeannie Hobson to accept this resolution. Motion carried.

Also, the following resolution was presented: The Conference Council of the Northern California Nevada Conference designates \$30,000.00 as a housing allowance for 2014 for Kelly Childress, under Internal Revenue Code, Section 107. This amount shall apply to all future years until modified. It was moved by Mike Hill, seconded by Daryl Clemens, to approve this resolution. Motion carried. There was a discussion on whether approving this is the best way to handle this procedure. The church or association would be other options for approving the housing allowance.

7. Leadership Development: Policies Audit Report

Daryl Clemens made some comments on the most recent edition of the Personnel Policies, which, Matt Broadbent explained, is a working document. The language is being cleaned up for current language and terminology. The Policy Audit Committee will prepare and present their final revisions at our next meeting.

8. Leadership Development: Conference Council Member Role Description

Adrienne Wong Hull presented the Conference Council Member Position. Questions were addressed. Jeannie Hobson moved, Tucker Russell seconded, to adopt the Council Member Position Description with the minor changes suggested. Motion carried.

There will be new member orientation, using this position description. Candace Frawley asked each member to print out a copy of the position description and sign it for the next meeting.

Ken Iha was asked to present the Committee on Ministry Section A, ministerial standings at each Council meeting. It was suggested that we get a report from each committee.

9. Leadership Development: Nominating Committee Report

The Conference Council Nominating Committee update was given by Tucker Russell. He and Valerie McEntee have several potential members for this committee. The committee is composed of 8 members. Sandy Hill is chair of the nominating committee and will get us the list of members (still in process). Candace Frawley will facilitate this.

10. New Business:

Candace Frawley has been asked for time at the next meeting for John Alex Lowell to give an A2A update. She will invite him to attend.

James Kosko requested a followup on motions and actions from the 2013 Annual Meeting. Candace Frawley reported that a report is being prepared.

11. Action Items Review

- Training for the discovery teams to “interview” churches
- Timeline for Conference Minister search process
- Final draft of Personnel Policies (for approval)
- Update on the by-laws and financial policies work
- Print out , sign and bring the position description!

12. Closing Reflection and Prayer: This was offered by Candace Frawley. The meeting was adjourned at 2:00 p.m. The next meeting is February 8, 2014 at Eden Church UCC.

Submitted by Barbara Colliander, note taker