

**NCNC Council Meeting
June 22, 2013
Minutes**

1. Call to order: The meeting was called to order by the President, Candace Frawley, at 10:05 a.m. at the Hayward NCNC office (Eden Church). All were welcomed.

2. Prayer and reflection: Davena Hambrick led us in a time of prayer and reflection. There was time for "checking in" and sharing good news in our lives.

3. Present:

Members- Candace Frawley, Matt Broadbent, Daryl Clemens, Jeannie Hobson, Roy Mosley for Valerie McEntee, Tauoa Head, Adrienne Hull, Jack Dawson, Barbara Colliander, Steve Mevert, Davena Hambrick, James Kosko, Michael Hill, Leian Cimarra.

Guests- Milton Fujii, John Alex Lowell, Associate CM Marty Williams

Associate Members- Treasurer Ken Iha

A quorum was present.

The minutes of the May 5th meeting were approved via email.

4. Presentation of Acting Conference Minister Candidate. Candace Frawley described the process for selecting a candidate for the Acting Conference Minister position and expressed much gratitude for all of the gifted candidates that were reviewed. The name of Rev. Ken Iha was presented as the selected candidate. A brief period of discussion with Rev. Iha was provided. Rev. Iha responded with his vision and comments. **Nominating committee for Acting Conference Minister Search moved, no second needed, to appoint the Rev. Ken Iha as Acting Conference Minister, effective July 3, 2013 to continue in this role as we search for our next settled Conference Minister.** Discussion. **Motion carried.** Members were asked to respectfully keep this information confidential until his church had an opportunity to be notified on June 23, 2013. The announcement of this appointment will be made to the whole Conference via constant contact and posted on the NCNC website on June 23, 2013 after 4pm. Rev. Tauoa Head gave a blessing for Ken Iha, the Council and the Conference, as we embark on this next adventure together.

5. The nominating committee presented the following appointments: Rev. Daniel Ross-Jones as Vice Moderator; Virginia Breedlove on Committee A, class of 2015; Rev. Blythe Osner and Geoffrey Gaskins on Committee B class of 2016. **The Nominating Committee moved, no second needed, to appoint these candidates to the positions noted. Motion carried.** NOTE! The Nominating Committee is formally the Committee for Recruitment of Conference Leaders.

6. Rev. Marty Williams updated the Council on her work since the last Council meeting, including installations! Several congregations are beginning and continuing with the search process. She also described the celebration of past ministry for a closing church and an ongoing conversation with a church considering returning to the UCC. There will be a Founding Convention gathering on Sunday June 23rd, for establishing a "common ground" civic body of institutions committed to acting together on critical issues for the public good, spearheaded by Community Congregational Church in Benicia.

7. Search Committee: There was discussion on the selection of the Search Committee for the Settled Conference Minister. Rev. Susan Towner-Larsen, Minister for Conference Relations has been contacted and is in consultation with us in this process. Our first step is the selection of a Search Committee. An announcement requesting nominations to the Committee will be sent out via constant contact and posted on the NCNC website on June 23, 2013. The Search Committee will be a minimum of 8 members. A member of the Council will be on the Search Committee including the Council President who is an ex-officio member. The Search Committee will be approved by the Council at the August 2013 Council meeting. Nominations will be accepted until July 31, 2013. One of the first tasks for the Search Committee and Council will be to update the Conference profile. Rev. Matt Broadbent presented some suggestions and considerations for the Search

Committee, e.g., create a narrative history, complete a demographic study, and interview every church. A more developed proposal for these efforts will be provided at the next Council meeting in July.

8. John Alex Lowell, Committee on A2A Accessibility, introduced himself. He asked about Church Day schedules; this was been put on hold during the past year or two but has not been eliminated.

9. Future meeting schedule:

The Council will begin monthly meetings and has scheduled the following dates: July 20, August 10, September 14, October 12, November 9, and December 14. An effort will be made to allow for virtual connections at all meetings to encourage 100% attendance by members. A request was made that members attempt in person attendance at least every other meeting.

Lunch

10. Business: Authorization for check signers. **Mike Hill moved, Jack Dawson seconded, to authorize the following individuals as check signers: Ken Iha, Candace Frawley, Janice Steele and Joy Davis. Motion carried.**

11. Alban Consultant's recommendations: Candace Frawley revisited the recommendations of the Alban Consulting group. One, already completed recommendation was to recognize and celebrate departed and departing staff at our last Annual Gathering. A second was to appoint an Acting Conference Minister and begin the search process work for the next settled conference minister. And finally a recommendation related to Council development, to include a review of the governing structure of the Conference including policies, procedures and processes, further training and leadership development for the Council, improved communications and a clarification of the role of Associations. Don Clark, UCC General Counsel, will be providing the Council with resources for these recommendations. A final written report, from Alban will be requested.

12. Committee development: Candace Frawley recommended that new groups be formed, based on priorities, e.g., Outreach and Communications, Board Development and Visioning, Policy and Procedures. Each of the committees' work needs to be further developed. There was considerable discussion on communications with the churches in the conference. The formation of committees will be finalized at the next meeting.

13. External Communications (aka Association Take Backs): Candace Frawley suggested that we simply get the minutes out in a timely fashion. There is no need for "take backs". It was agreed that the Association Representatives to Council have a responsibility to report back to their "constituency" following the meeting. There was consensus on this.

14. Closing Reflection and prayer: Matt Broadbent led us in a closing reflection, sharing significant moments, future hopes, and prayer.

Respectfully submitted by

Barbara Colliander