



NCNC

Council Minutes

Saturday, March 18, 2017

Congregational Church of Belmont

In Attendance:

Council Members: Patsy Finster, Jeannie Hobson, Kelly Wilson, Melissa Tumaneng, Diane Johnson, Phil Konz, Fed Ranches, Mike Hill, Richard Brabham, Eunice Aaron, Roy Mosley, George Conklin, Vic Robinson, Rachel Kau-Taylor

NCNC Staff: Diane Weible, Davena Jones

10:00 am – Meeting opened in prayer by Rev. Kristi Denham and council members check in

Treasurer's Report:

1. No official report – see comments as attached

Annual Gathering:

➤ Kelly reports:

1. 3/16/17 Meeting @conference office -Diane, Davena, Daniel, Roy, Joy, & Kelly (via Zoom). Tom (excused)
2. The next AGPT meeting is scheduled for April 6th at 9:30 AM in the Conference Office.
3. AG7 task list reviewed and on target.
4. Worship Outlines were received by Davena. They were presented to the planning team and everyone is excited about the outlines.
5. The AG Schedule is being tweaked as we look at workshops, business, and keynotes.
6. So far 130 have registered. Joy has provided a list of churches that so far do not have anyone representing them. The ACMs will be in contact.
7. Daniel is overseeing the workshops and new and different the variety.
8. A reminder one of the Conference Ministers goals or visions is to have AG as a place to foster community, accountability, and bring us together from the far reaches of the conference.

➤ Roy Reports:

1. Designated offerings to be approved by Council are: Ecumenical House (at SF State – NCNC getting back into overseeing this house for campus ministry purposes); Puente de la Costa Sur (Pescadero) (hx. of this outreach has primarily been for Hispanic issues especially immigration – seems more appropriate again in today's atmosphere); Minister's Emergency Fund (CM discretionary); and Camperships for YOMC programs



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Motion: NCNC Council approves the AG offerings to be split equally among Ecumenical House, Puente de la Costa Sur, Minister's Emergency Fund, and Camperships for YOMC programs. Moved Roy Mosley, 2nd Richard Brabham – motion passes unanimously

2. Special offerings for Sunday of AG – to be taken at NCNC churches – **“Embracing the Covenant Offering”**. A special offering (in addition to OCWM) that our churches would be invited to collect with 100% of the proceeds going toward Conference mission support (i.e. the operating fund but not subject to the 80/20 split as with OCWM). Churches will receive promotional material from the Conference in late April.

Motion: The NCNC Council approves the Sunday special offering “Embracing the Covenant Offering” Moved Roy Mosley, 2nd Richard Brabham Motion passes unanimously

3. Raising the roof fund raising. There will be 2 nights of music celebrations @ AG – Friday and Saturday evenings. The goal is to raise \$4000.00 to help enable these groups to participate.

Leadership Opportunities

- New chart available soon. Need:
 1. Council @ large Youth for 2018, 2019 classes
 2. Section A - 2 slots open for 2020
 3. Section E – 3 slots for 2018; 2019 full; 2010 4 slots open
 4. YOMC – 2 slots open for both 2019 and 2020

Motion: NCNC Council approves Denise Leapold – Section B and Faith Burgess to Section E for class of 2019. Moved Mike Hill, 2nd Eunice Aaron. Motion passes unanimously

Update on First Church Berkeley

- Sanctuary rebuild progressing – hopefully will be back in the sanctuary in late May – no official date yet. Congregation now “dreaming” as to how to rebuild the rest of the structure.

UCCR Facilities Committee

- See Written Report attached
- Much discussion regarding the first meeting that a NCNC Council rep attended (Council Rep – Jeannie Hobson). Jeannie reports that she believes that there can be a mutual respect and working between UCCR and NCNC. Change is sometimes difficult and it is important to remember relationship when forging new territory. UCCR and facility committee requesting written procedure on how MMR usages are to be made.



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Discussion regarding how members of the facilities committee for Caz are to be made. Council reminded that this is an ad-hoc committee of NCNC Council and therefore should go through the nominating process. The current committee (facility) was not done in this manner. Going forth the Caz facility committee will go through the same process of filling positions as the other committees of the conference.

Motion: The NCNC Council sets 3 year terms for the Caz Facility Committee starting with terms ending 2018, 2019, 2020. The makeup of this committee would be 2 or 3 members from the current committee and 4 to 5 new members. Jeannie Hobson, current Council Rep, and the two current YOMC reps to remain on the committee. Moved Jeannie Hobson, 2nd Phil Konz. Motion passes

Motion: NCNC Council establishes policy that all NCNC Committees of the Conference Council are to be 3 year terms until any by-law amendments are implemented. Moved Kelley Wilson, 2nd Patsy Finster. Motion Passes

BY-LAW Committee:

- A By-Law review committee was appointed: Vic Robinson, Diane Johnson, and Richard Brabham

Motion: NCNC Council sets policy for the MMR (Major Maintenance Reserve) for Camp Cazadero to maintained at \$25,000.00 to be used at the discretion of the Cazadero Facility Committee in consultation with NCNC Council. Any surplus above the \$25,000.00 to be returned to NCNC Conference. If any major capital needed during the year (that MMR does not cover) request from NCNC Conference. In addition NCNC Council requests budget for the MMR use. Moved Richard Brabham, 2nd Rachel Kau-Taylor. Motion passes

YOMC

- Davena read the new covenant for campers and leaders to be signed and used at NCNC camps. Suggestions were made for changes.

Motion: NCNC Council accepts the YOMC youth and leader covenant for NCNC camps with suggested changes. Moved Richard Brabham, 2nd Eunice Aaron. Motion passes

Conference Ministers Report

- Davena – trying to get to different worship services, sometimes invited sometimes just shows up and sometimes has been invited to give the sermon.



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- Diane: See written report attached
 - Annual Gathering – see previous notes
 - Congregational Leaders Event/Church Day Survey and Partnership with CB & LF and Cornerstone related to church buildings: Surveys out soon one from Daniel Ross-Jones regarding what you “NCNC churches” need most. Survey form Cornerstone being finalized – How do you use your building – are you interested in a partnership. This survey will be piloted in NCNC and Pacific Northwest Conferences
 - Authorized Ministers Retreat: Possible two ministers have stepped to the plate to organize this retreat. Theme not yet in place.
 - Endowment for Church/Clergy Endowment: Fund has been established. Recommended fund be set up @ \$75K every 6 months
 - HR support to churches (Meeting with Jim Howley): Mr. Howley will look at material given to him. An workshop regarding HR issues is being proposed to be presented to Associations
 - The Balm-media presence: Nancy Finston of Fairfax, UCC has offered her time + time of her team to brainstorm and produce video programs to be used as smaller video segments to promote the UCC and our message. Idea is to film two shows per taping. Time to do the production is being donated.
 - Justice and Witness Issues:
 1. Anti-Racism Training Update: 1st and initial training (selective people at this time) to be in June of 2017. After initial training the goal would be to train “teams”.
 2. Domestic Violence Workshops/Partnership with Family Justice Center: Workshop on Domestic Violence went well. There were new faces as well as faces from previous workshop in attendance. A resource binder for domestic violence help (per county) is in process
 3. Sanctuary Churches: Many of our churches want information on this subject. There will be a Conference wide seminar on this subject Tuesday, March 21, 2017 @ 12 Noon
 - OCWM: Preliminary budget for 2018 still showing a large deficit. Deficit for 2017 avoided due to the sale of Faith church in Sacramento. If OCWM came back up to the 2014 figure the budget would balance! 2016 showed an increase of OCWM but more work needed.
 - Personnel Handbook: Not yet completed. Diane asked staff to review with some questions resulting from this. There is some question regarding maternity leave vs. family leave, lawyer looking into this. Goal is to have handbook completed by May NCNC Council meeting.
 - Guerneville/Livermoore/NCF/S. Berkeley Churches
 1. Guerneville – continue to hold this church in prayer
 2. Livermoore – nothing new – renters are covering expenses



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3. NCF , San Jose – Conference is offering support for this churches decisions – Probable will sell the building and put the proceeds into a foundation to be overseen by a BOD – makeup of the BOD would be NCNC Conference 2, ABC 2, and NFC member 2. There still are some from the NFC church that want to see the church continue.
4. S. Berkeley – Conference has hired an attorney to work on this. Chain of title report has been obtained. Still many questions to be answered as there are conflicting reports about how the church facility is (or is not) being used. On advice from UCC Council the S. Berkeley church has been marked closed. Currently the building is insured with NCNC as an added policy holder.
 - Sacramento Marshallese Church: No new news. Need to find out if they are ready for full standing in NCNC
 - Israel/Palestine Trip: Diane reports that this trip was an amazing adventure. There were good and bad from the trip. Seeing the reality of what is actually happening regarding “basic human rights” was life changing.
 - Office 365/Council Work Integration: E-Mail list for Council – if having issues call Daniel Ross-Jones and he’ll help work through the issues. Diane has asked Daniel to do an “Office 365-post overlay” training for Council.

Camp Tamarack Facilities Committee:

- Camp Tamarack folks have requested a facilities committee be formed. This takes the responsibility of facility issues off of only a couple of people.

Motion: NCNC Council approves developing a Camp Tamarack Facilities Committee with a minimum of three (3) members appointed for 3 year terms. Moved Michael Hill, 2nd Rachel Kau-Taylor. Motion passes

3:15 pm Meeting Adjourned

Respectfully Submitted:

Jeannie Hobson



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Conference Council Members,

We are in a period of transition as we move our accounting support to the Hawaii Conference and to difference financial institutions. As a result the February financials are not available, I will not have a treasurer's report at this month's meeting and will not be attending. I do want to update you on the Clergy & Church Endowment fund that was established with some of the proceeds of the sale of the Sacramento church and remind everyone that this was set up as a Temporary Restricted Fund with the principal under the control of the Conference Council. First, we have set up a separate account with United Church Funds so we can easily track the investments and their performance without comingling them with our other investments at UCF. Next we agreed since this is intended to be a long time investment we would be a little more aggressive with these funds than we are with our other investments. In consultation with Matt Wagner at UCF I believe that interest rates will be increasing over the short term which will impact the values of fixed income investments so being more weighted on the equity side might be a good thing. This is the UCF fund in which we have invested:

Aggressive Balanced Fund

[Fund Fact Sheet](#) Comprising units of the Fixed Income and Total Equity Funds, with the highest allocation to equities and correspondingly higher degree of market risk, the Aggressive Balanced Fund offers the highest return potential of the UCF's three balanced funds. Target allocation: 25% Fixed Income, 75% Total Equity

As they (they as in investment firms) say, past performance is no guarantee of future performance but in 2016 this fund returned 7.57% against a benchmark of 7.42%.

Finally, Matt suggested we invest the \$450,000 using a dollar cost averaging methodology. What that means is rather than investing the \$450,000 all at once, we split up when we do the investing to take away the short term fluctuations in the market. We agreed on investing one-sixth or \$75,000 every month for the next six months. I think this is a great idea.

Let me know if you have any questions.

Tom Clarke



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March 10, 2017 – UCCR Office – Petaluma

- New structure for Facility Committee – now includes:
 - YOMC representatives – Parker and Amy
 - NCNC Council representative – Jeannie Hobson
- Possibility that some on current committee may be replaced. Will NCNC nominating committee recommend committee members beyond the YOMC and NCNC Council representatives? Should all the committee members be connected with a NCNC UCC church? (Except UCCR staff?). Would the committee be voted upon at NCNC Annual Meeting
- UCCR New structure
 - Owner's Council – 2 representatives from each camp that UCCR represents – representatives for NCNC are Jeannie Hobson from NCNC Council and Patrick Kane from YOMC. Will meet 3-4 times per year.
 - BOD – more streamline and smaller – Owner's Council will elect the BOD of UCCR
- Caz Update
 - See written – most routine maintenance done
 - Some storm damage – some earth sliding, some issues with road, some trees down
 - Buildings are ok – some roofs need repair
 - Plumbing to gazebo in process
 - Need to replace plastic in back of cabins with burlap
 - Priority is to get tractor's up and running and get staff housing in place – will need to replace one trailer for housing staff (hoping for a donation)
 - Pool house needs some repair
 - Have new more robust internet
 - Some floors in need of attention
 - Need furnace in Little Place
- Discussion regarding use of MMR priorities needing to be approved by NCNC Council. Some concern here regarding what happens if an emergency happens – do they have to wait for Council to meet? Requesting a letter from NCNC regarding how funding from the MMR would happen regarding emergency needs. (procedure)
- No priority for major repairs set yet – this will happen at the UCCR Caz Annual Meeting. This meeting will be @ Caz on April 24th 12 noon. At this meeting agenda items will be Plans for year – Priorities for MMR. Also requesting that YOMC and NCNC bring their priorities to this meeting. NOTE: There is \$52,000.00 in MMR. \$32,000.00 from 2016 camping season.
- Volunteer week-end for Caz; May 5-7. (see flyer)
Motion to approve \$2000.00 from MMR for supplies for the volunteer week-end made and approved.
Jeannie to take to next NCNC council meeting for approval

NCNC camp update for 2016 (YOMC)

- Most directors in place
- Still need Medical supervisors (as usual)
- approx. 60 campers already registered (early bird registration helped and has been extended to March 15)
- Cost for Caz is \$550.00/week



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Conference Minister Report to Conference Council

March 18, 2017

I. Vision for 2016-2017

a. Support local congregations and ministers in their work so they can be the hands and feet of Jesus Christ in their communities and around the world.

b. Be a prophetic voice and witness in the communities of this Conference that supports the work of the local churches and also reminds all of us that when we work together in the areas of justice and witness we can do so much more than we can do alone.

I. 2017 Programs

- a. Annual Gathering
- b. Congregational Leaders Event/Church Day Survey
- c. Authorized Ministers Retreat Possible Theme (Soul Injury)
- d. Endowment for Church/Clergy Vitality
- e. Partnership with CB&LF and Cornerstone related to church buildings
- f. HR Support to Churches (Meeting with Jim Howley)
- g. The Balm-media presence
- h. Justice and Witness Issues
 - i. Anti-Racism Training (update)
 - ii. Domestic Violence Workshops/Partnership with Family Justice Center
 - iii. Sanctuary Churches

II. Misc. Items to report/request feedback on

- a. Our Church's Wider Mission
- b. Personnel Handbook
- c. Guerneville/Livermore/NCF/S. Berkeley Churches
- d. Sacramento Marshallese Church
- e. Israel/Palestine Trip
- f. Office 365/Council Work Integration

III. Visits since Last Conference Council Meeting

- a. February 16: Media Training
- b. February 17: Committee on Ministry
- c. February 19-28: Israel/Palestine Trip
- d. March 6-8: Council of Conference Ministers
- e. March 10: Chaplain Boundary Training
- f. March 11: DV Workshop