

## **NCNC Council Meeting November 8, 2014**

### Minutes

The meeting was called to order by the President, Candace Frawley, at 10:11 a.m., at the Hospice of the East Bay. Present were members: Jeannie Hobson, Steve Mevert, Davena Jones, Candace Frawley, Kelly Wilson, Vic Robinson, Fiona Klassen, Matt Broadbent, James Kosko, Richard Brabham. Conference Minister Ken Iha. Conference treasurer Tom Clarke present by teleconference. The quorum necessary for 20 members is 11 (51%). A quorum was present.

**The minutes of the September 13, and October 11, 2014 meeting were approved with corrections [Davena Jones' name no longer Hambrick; it was Mike Hill – not Mike Smith on the bylaws committee in October] Moved by Matt Broadbent, second by Jeannie Hobson. Passed.** Discussion of how to find minutes and reports on the dropbox and notification of something being placed in there.

1. Grounding and Relationship Building: Prayer and reflection on change of seasons were led by Davena Jones.
2. Covenantal Support: Timely Priorities groups met to continue work on key goals, timelines and meeting expectations to be completed by Annual Gathering and beyond. We should continue to enlist the help of others who are not on the Council. *[Members of committee not at this meeting are shown in parentheses]*
  - a. *Board development and visioning* - Vic Robinson, Fiona Klassen, Davena Jones, Kelly Wilson. *[Daryl Clemens, Tauoa Head]* Continuing to work on the orientation packet! Reports to be placed in the dropbox. They will also work with the nominating committee to develop a pool of volunteers with needed skills for the work of the Council and its committees.
  - b. *Collating and reviewing policies and procedures (bylaws are priority)* - Jeannie Hobson,, Richard Brabham *[Barbara Colliander, Mike Hill, Eunice Aaron, Jim Peck, Sandy Hulse]*. Primary goal is to recommend bylaws amendments for the meeting at Annual Gathering. Want a thorough and hard look at every aspect of the bylaws. Nothing is sacred beyond the requirements of the laws of CA. “Sin boldly!” The financial and personnel policies will follow. Richard will be the point person for communication and collation.
  - c. *Search process for Conference Minister* - James Kosko, Matt Broadbent. *[Liz Armstrong]*. Goal is to support the search committee and have an approved candidate for the Conference Minister position by the Annual Gathering. Seeking seamless transition. Profiles due by November 15<sup>th</sup>. Possible Conference Council meeting on the selection in March or April. Work on welcoming and determining priorities on both sides of the position as well as a support committee for new CM.
  - d. *Communications and Connectivity* - Candace Frawley, Steve Mevert, *[Daniel Ross-Jones, Jeff Hopson]*. Working on AG promo materials. Possibly a fall “Church Day” type program for leadership support, especially lay leaders. A stewardship letter with accompanying graph of

usage was presented. Edits to be sent to Candace by Friday, November 14<sup>th</sup>. **Motion by Matt Broadbent, second Jeannie Hobson, to mail letter with graph in color to churches, to post on Facebook page, and electronically to churches and authorized ministers. Passed**

Tom Clarke joined meeting by phone.

3. Communication: Annual Gathering Update, Jeannie Hobson fleshed out plans for the June 11-14 gathering at Sonoma State University. John 17 is the scripture (vs 20-21 are the focus verses). IMPACT is the theme, reflecting on our involvement locally, nationally and globally. Keynote speaker[s] are being considered as well as other programs/speakers/activities. Need to focus on developing new leadership. We will have a Council sponsored activity, possibly a thank you for the Conference Minister. The budget was discussed. We are looking for ways of getting churches involved and participating as we need 360 registrants this year. **Matt Broadbent moved, second by Kelly Wilson to approve Annual Gathering Planning Team report. Passed**

4. Covenantal Support Finance Report - Tom Clark presented the previously emailed finance report. Ken Iha noted that the 2014 Annual Gathering posted a deficit of \$7200.69 over and above the budgeted \$8,000.00.

5. Relationship Building/Sustenance: Lunch

6. Communication: Conference Staff Report - Ken Iha reported that the former Sacramento Faith building is now rented by the Marshallese Ministry. We have 6 churches in search processes. Looking for an Interim for the Japanese church in Clovis. The Church of the Monterey Peninsula is now fully UCC. Appreciation for Ken Iha for doing what he was called to do and doing it so well.

8. Communication: Search Committee Report -see 2 c above.

9. Creative Transformation: Organically Grown Topics - New business. Vic Robinson reported on the work of the Habakkuk Group that is re-visioning the Manual on Ministry inclusive of authorized ministry. Discussion of Tam and our capabilities to run it. Suggest boundary training for lay people. Leadership development, need job/position descriptions – terms, time, location, etc.

10. Communication: Action Items Review – reviewed motions passed and encouraged individual ministry teams to meet (#2 above)

11. Closing Reflection and Prayer: on gratitude and thanks offered by Candace Frawley.

The meeting was adjourned at 2:20 p.m. The next meeting is **January 10, 2015** at Hospice of the East Bay, Pleasant Hill.

Submitted by Richard Brabham