

NCNC Council Meeting
November 9, 2013
Minutes

1. Grounding and Relationship Building: Prayer, Reflection and Check-in

The meeting was called to order by the President, Candace Frawley, at 10:00 a.m. Present were members: Jack Dawson, Daryl Clemens, Daniel Ross-Jones, Davena Hambrick, Valerie McEntee, Tauoa Mauga Head, Adrienne Wong-Hull, Janice Steele, James Kosko, Barbara Colliander, Candace Frawley, Matt Broadbent, Leian Cimarra, and Mike Hill. Present: Ken Iha, Acting Conference Minister. There was a quorum present. Guests: Pat de Jong and Penny Nixon.

The minutes of the October 12th meeting were approved via email.

Prayer and reflection were led by Matt Broadbent.

2. Search Committee Member Update and Search Committee Update

Candace Frawley requested that the Council affirm the last member of the Search Committee: Chari Visitacion-Olaes. Matt Broadbent moved, Daryl Clemens seconded, to affirm the appointment of Chari Visitacion-Olaes to the Conference Minister Search Committee. Motion carried.

Pat de Jong and Penny Nixon presented an update of the work of the Conference Minister Search Committee. Susan Towner-Larson is providing consultation via Skype to the group as they begin work to find the settled Conference Minister. They will be working on the conference profile, as a start. They are asking for direction...what skills/attributes do we want in a conference minister? Members of the council shared priorities and gave the committee encouragement in their work, with an understanding that this will be a cooperative process.

3. Leadership Development: Nominating Committee Report

The Conference Council Nominating Committee update was given by Valerie McEntee. She said that possibly, Sandy Hulse is in charge of the nominating committee. We will wait for her report. In the meantime, the nominating committee members are Sandy Hulse, Tucker Russell, Valerie McEntee, and others. There will be a report in January. (Note: a list is needed).

4. Leadership Development: Conference Council Member Role - Position Description Development

Adrienne Hull presented a draft of the Conference Council Member Position Description. She will make some adjustments, per the discussion that ensued. This is a working document and can be shared with potential candidates for positions on the Council.

5. Policy Audit Report

The NCNC Conference policies are being reviewed by Mike Hill, Daryl Clemens and Matt Broadbent. They will continue to update the Council on documents that need to be addressed, e.g., the Conference financial policies. Daryl Clemens is working on the personnel policies and will have something to present in January. He will send it electronically for the Council's review in advance.

It was noted that the NCNC website should have a place where everyone can access the documents (by-laws, financial and personnel policies, and committee policies).

6. Covenantal Support: Annual Meeting Standing Rules

Janice Steele reviewed the Annual Meeting Standing Rules. These are essentially the same as last year, with only minor changes, e.g., the length of time allowed for a business item (30 minutes). In the spirit of giving a "blessing" to the document, the conference business committee moved, no second needed, to approve the Annual Meeting Standing Rules as recommended, and to present this to the delegates at the Annual Meeting for adoption. Motion carried.

The business committee will be requested to follow-up after the Annual Gathering, identifying priorities for the coming year (based on decisions from the Annual Meeting).

7. Communication: Conference Staff Report and Communications Update

Ken Iha reported that Drew Nettinga has been away, but will be back this week.

The UCC has reported that any open positions for the national office, will not be filled at this time. He reported that there are a lot of exciting things happening within our churches in the conference. He is also working with the Golden Gate Association and their committee on ministry, to clarify any issues and resolve them. A discussion followed on the policies and procedures for the calling and installation of ordained ministers. There are also discussions happening for the western regional conferences, regarding "fitness" review.

8. Stewardship: Finance Report

Ken Iha gave a financial update on the Conference. The audit was done by James Bettinger, Assoc., in record time! The financial report for July 1 through September 30, 2013, looks good; no alarms.

9. Creative Transformation: New Business

No new business.

10. Communication: Action Items Review

- Valerie/Matt working on the nominating committee
- Adrienne adjusting the job description for the Conference Council Member
- Daryl is finalizing personnel policies and will send out
- Mike is working on the finance policies
- Ken will see about having the audit report ready for January

8. Closing Reflection and Prayer: This was offered by Candace Frawley. The meeting was adjourned at 2:00 p.m. The next meeting is January 11, 2014 at the NCNC offices in Hayward.

Submitted by Barbara Colliander, note taker