

NCNC Council Meeting
October 12, 2013
Minutes

1. Grounding and Relationship Building: Prayer, Reflection and Check-in

The meeting was called to order by Candace Frawley at 10:10 a.m. Present were members: Steve Mevert, Tucker Russell, Daryl Clemens, Barbara Colliander, Candace Frawley, Daniel Ross-Jones, Mike Hill, Adrienne Wong Hull, Valerie McEntee, Janice Steele, and Matt Broadbent. Present by teleconference: James Kosco. Present: Ken Iha, Acting Conference Minister. There was a quorum present.

The minutes of the September 14th meeting were approved via email.

Prayer and reflection were led by Candace Frawley.

2. Leadership Development: Review of Good Governance Training

Matt Broadbent led a discussion about the purpose of our Conference: to support, unite and nurture the work of our local churches. Priorities are: 1) implement a communication plan, 2) board development and visioning, 3) collating and reviewing policies and procedures, 4) visitation of all churches in the Conference, 5) orientation plan for new members, and 6) the search process for Conference Minister. We are reminded that we are policy-makers, not program implementers. Matt Broadbent moved, Daryl Clemens seconded to make the six items above our Council priorities for 2013-2014, to be revisited at the annual gathering. Motion carried. Matt Broadbent volunteered to train and help associations to organize the visitation of churches.

Matt Broadbent updated the Council on the policies review for the conference. The work group is looking at the by-laws, for example. There is also a Personnel Committee, which is reviewing their policies.

Ken Iha pointed out that we need an audit committee (a few) and a nominating committee (8 people). These are to be appointed by the Council. Valerie and Tucker volunteered to get the nominating committee organized and will bring back to the November Council meeting the recommendations for committee membership. Ken Iha will recruit people for the audit committee.

3. Communication: Conference Staff Report and Communications Update

Ken Iha reported on Search and Call ministry work. He announced the following: Rev Elizabeth Griswold called and installed to Parkside UCC Sacramento, Raj Rambob called and ordained at College Heights UCC San Mateo, Thomas Gough called to First Congregational UCC San Jose. There are two churches in active searches and 11 additional churches in the process of forming search committees.

The authorized minister's retreat was last week. Attendance was 80 and it was self-resourced. Some small church ministers are networking together!

Contributions to the weekly e-newsletter are growing, so we may need to add a part-time staff person to keep it updated and timely.

Ken is continuing to work with Faith Community Church for their dissolution.

4. Covenantal Support: Search Committee Update

Candace Frawley announced the nominations for the search committee. Mike Hill moved, Daniel Ross-Jones seconded to nominate six individuals (names withheld, until proper notification) to the search committee. Motion carried. Pat de Jong, co-chair of the Search Committee will attend the November Council meeting.

5. Stewardship: Finance Report

Ken Iha presented the July 1 through August 31, 2013 finance report. He explained variances. Matt Broadbent moved, Daryl Clemens seconded to approve the finance report. Motion carried.

6. Leadership Development: New Business

Candace Frawley discussed development of a Conference Council member job description. She asked for volunteers to serve on a work group for the job description. Adrienne Wong Hull will work with Candace on this. There was a conversation on the expectation that Council members are responsible for the financial support of the Conference. Another expectation is attendance at meetings. They will present a draft at the next meeting.

7. Communication: Action Items Review

- Tucker Russell and Valerie McEntee will start forming the nominating committee.
- Ken Iha will recruit for the audit committee
- Association representatives will go back to their constituencies to get the ball rolling on the input from churches; Matt Broadbent will do the training, if he is requested.
- Adrienne Wong Hull and Candace Frawley will work on the Conference Council member's job description.
- Mike Hill and Daryl Clemens will continue policies audit and report back at next meeting.

8. Closing Reflection and Prayer: This was offered by Daniel Ross-Jones.

The meeting was adjourned at 1:45 p.m.

The next meeting is November 9, 2013 at Hospice of the East Bay (Pleasant Hill).

Submitted by Barbara Colliander, note taker