

**NCNC Council Meeting**  
**September 13, 2014**  
Minutes

The meeting was called to order by the President, Candace Frawley, at 10:10 a.m., at the Hospice of the East Bay. Present were members: Daryl Clemens, Jeannie Hobson, Steve Mevert, Barbara Colliander, Candace Frawley, Kelly Wilson, Vic Robinson, Liz Armstrong, Jeff Hopson, Mike Hill. James Kosko was present by a teleconference call. Conference Minister Ken Iha. Conference treasurer Tom Clarke present by teleconference. The quorum necessary for 20 members is 11 (51%). A quorum was present.

The minutes of the July 12, 2014 meeting were approved by email and acclamation.

1. Grounding and Relationship Building: Prayer and reflection were led by Mike Smith.
2. Covenantal Support: Timely Priorities Candace Frawley led us into work groups for the priority tasks that need to be done by the Council. Each group met to determine key goals to be completed by Annual Gathering and to establish a timeline and meeting expectations. We should enlist the help of others who are not on the Council.
  - a. *Board development and visioning* - Vic Robinson, Daryl Clemens, Davena Hambrick, Tauoa Head, Kelly Wilson. Goal is to get the orientation packet completed! They will also work with the nominating committee to develop a pool of volunteers with needed skills for the work of the Council and its committees.
  - b. *Collating and reviewing policies and procedures (bylaws are priority)* - Mike Smith, Jeannie Hobson, Eunice Aaron, Richard Brabham, Barbara Colliander. Primary goal is to recommend bylaws amendments for the Annual Gathering (Meeting). The financial and personnel policies will follow.
  - c. *Search process for Conference Minister* - James Kosko, Liz Armstrong, Matt Broadbent. Goal is to support the search committee and have an approved candidate for the Conference Minister position by the Annual Gathering.
  - d. *Communications and Connectivity* - Daniel Ross-Jones, Jeff Hopson, Candace Frawley, Steve Mevert. Goal is video conferencing development, starting with the Council and advancing to the conference. They are anticipating an event after Annual Gathering. They are also focusing on stewardship.
3. Relationship Building/Sustenance - Lunch

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4. Communication: Annual Gathering Update Kelly Wilson and Jeannie Hobson shared the beginning plans for the June 11-14 gathering at Sonoma State University. John 17 is the scripture (vs 20-21 are the focus verses). The planning team is looking for ideas for getting churches involved and participating. The theme will be presented at our (Council's) November meeting.

5. Covenantal Support: General Synod Delegates - Action: appoint Robin Carlson  
**Liz Armstrong moved, Jeannie Hobson seconded, to appoint Robin Carlson as an NCNC delegate to the General Synod (class of 2013-2015). Motion carried.**

6. Covenantal Support Finance Report - Tom Clark presented the finance report; this was emailed prior to the meeting. Ken Iha discussed the issue of ministerial fitness reviews, that may be done on a regional basis; this process is being explored, as well as the cost of doing this. Annual ministers' review should be discussed with our ministers. The Council affirmed that Ken Iha can continue discussions with the region, regarding this issue.

Tom Clark was elected as our Conference Treasurer. We need to authorize those people who are able to sign checks for the NCNC bank account. **Mike Smith moved, Jeannie Hobson seconded, that the Council of the Northern California Nevada Conference of the United Church of Christ authorizes Tom Clarke, Joy Davis, Candace Frawley, Kenneth Iha, and Daniel Ross-Jones, as signers on the Torrey Pines bank account. Motion carried.**

7. Communication: Conference Staff Report - Ken Iha gave the update of ministries and churches in the search process. Work is being done on the website and the communications effort.

8. Communication: Search Committee Report - Candace/Ken Iha reported that the application for Conference Minister is on the NCNC website (along with the job description). Deadline is November 15, 2014.

9. Creative Transformation: Organically Grown Topics - New business and sharing.

10. Communication: Action Items Review - Individual ministry teams will be meeting (#2 above)

11. Closing Reflection and Prayer: This was offered by Daryl Clemens.

The meeting was adjourned at 1:50 p.m. The next meeting is **October 11, 2014** at Hospice of the East Bay, Pleasant Hill.

Submitted by Barbara Colliander  
Secretary, Northern California Nevada Conference Council