

**NCNC Council Meeting
September 14, 2013
Minutes**

1. Call to order: The meeting was called to order by the President Candace Frawley, at 10:05 a.m. at the offices of Hospice of the East Bay. All were welcomed.

2. Prayer and reflection: Candace led us in a time of prayer and reflection about our work on the Council.

3. Present:

Members - Candace Frawley, President, Daniel Ross-Jones, Adrienne Hull, Barbara Colliander, Matt Broadbent, Daryl Clemens, Jeannie Hobson, Steve Mevert, Valerie McEntee.

Virtual Remote connection - Janice Steele, James Kosko

Associate Members - Ken Iha, Conference Minister

A quorum was present.

The minutes of the August 17th meeting were approved via email.

4. Review of good governance training - Matt Broadbent

Matt Broadbent summarized the training content and commented on important points. This document, Good Governance, was emailed to members. It was noted that there is a Personnel Committee (chair, Matt Broadbent) and there are personnel policies, which will be updated during the year.

Matt Broadbent moved, that we adopt as a working purpose statement: The NCNC purpose is to support, unite, and nurture the church of Jesus Christ in local settings and ministries of the NCNC of the UCC. Valerie McEntee seconded. Discussion followed. **Motion carried.** Next month, this will be revisited to fine tune the priorities.

5. Constant contact/website update - Ken Iha

The NCNC weekly newsletter has been launched! There is a great quantity of information to get out. A new website is under consideration....work will be done on it as soon as possible.

6. Search committee update - Candace Frawley

Rev. Pat de Jong and Rev. Penny Nixon, co-chairs of the Conference Minister Search Committee, have been invited to attend the October NCNC Council meeting, for input and discussion. The other members are in discernment. The committee has been engaged in a search to ensure as much diversity as possible. Some of the areas considered include: Geographic Location, Ethnicity, Age, Church Size, Authorized Minister/Lay Member and Gender. The recommended committee members will be presented at the October meeting.

7. Finance report - Ken Iha

The financial report was distributed by Ken Iha. The June 30, 2013 year end net surplus was \$86,797. It was noted that we still were not fully staffed, thus contributing to the surplus. It was noted that the OCWM contributions for the fiscal year were greater than anticipated (106% of goal). We are currently in the 6-month budget cycle, in preparation for the new fiscal year, beginning January 1, 2014. **Matt Broadbent moved to accept the 2013 year-end financial report. Jeannie seconded. Motion carried.**

Candace commented that we as members of the Council need to look at our responsibility to help with the financial support of the Conference. Individuals can discern their personal commitment.

8. Conference staff report - Ken Iha, acting Conference Minister

The audit of the 2012-2013 fiscal year is October 4th.
The Porterville First Congregational Church has asked to leave the UCC.

We are working with Faith Community Church toward its closure and transfer of property title to the Conference.

Drew Nettinga is off until early December. Marty Williams continues her work with churches and the associations.

Tamarack Camp had a temporary problem with water during the junior camp; the campers were sent home early. It was fixed by senior camp, which was held. The future of Tamarack is being discussed among those interested in the camp. Safety issues are raised and will be brought into the discussion, with an emphasis on wilderness training for the staff. The great value of Tamarack for the youth who go there was lifted up.

9. Conference discovery groups update - Matt Broadbent

Matt Broadbent initiated the discovery conversation with a Congregational Community Church of Sunnyvale. He reported on their story and the positive conversation that he had with the congregation during a church service. We need to get their stories and their bright ideas. Santa Clara Association is starting this process. Matt will train teams to go to the churches for the survey. Each Association should coordinate the training and visits to churches.

10. Policies audit - Candace Frawley and Matt Broadbent

A committee will be formed to audit the policies of the NCNC. Matt Broadbent has asked Daryl Clemens and Mike Hill to work with him, to gather the policies that we have, and create a list of the documents and what needs to be done. This will take a couple of years to complete. It was suggested to make this available on "drop box". **Matt Broadbent moved to form an ad hoc committee, the Policies Audit Committee, with members Daryl Clemens and Mike Hill** (Matt Broadbent is ex-officio). **Daniel seconded. Motion carried.** It was noted that this is a Council task for now; later, we would invite participation of others with special expertise, to work on specific policy revisions.

11. New business - All

- a. Matt Broadbent proposed a 9-month meeting schedule of "3 months meet and 1 month off". There was consensus for this plan. Dates for 2014 meetings: January 11, February 8, March 22, May 4 (annual gathering), June 14, July 12.
- b. Jeannie Hobson gave an update of the Annual Gathering Planning Team. They have ideas for a theme and scripture, which will be presented to Council next month. An evaluation summary of the 2013 annual gathering will be shared with us. The AGPT is meeting again on October 19th.

12. Closing reflection and prayer - Janice Steele led us in a closing reflection.

The meeting was adjourned at 1:40 p.m. Next month's meeting will be at the same place, but a different building.

Respectfully submitted,

Barbara Colliander