

# **INVESTMENT POLICY**

Northern California Nevada Conference – United Church of Christ

## **Introduction**

The policies herein are the basis for the financial investments of the Northern California Nevada Conference of the United Church of Christ. They are intended to serve as official guidelines for Conference staff and leaders, who by reason of employment, election, appointment or delegation of responsibility are involved in the financial affairs of the Conference. Additions, deletions, or revisions to this policy may be authorized only by action of the Conference Council.

## **Investment Principles**

When investing, reinvesting, acquiring, exchanging, selling and managing Conference financial assets, the primary objectives shall be, in priority order:

- 1) Conformity with requirements of law, with legally binding contractual obligations and with the mission and values of the Conference;
- 2) Liquidity sufficient to meet operating expenses;
- 3) Preservation of capital in the overall portfolio;
- 4) Return on investment at least equivalent to market rate for the particular asset mix of the portfolio.

## **Investment Management**

- A. The Conference Minister and Conference Treasurer are responsible for the management of financial assets of the Conference.
- B. The Conference Minister and Conference Treasurer in consultation with the Conference Administrator shall assure that investments shall not be out of the Investment Guidelines for any consecutive 90 days.

## **Investment Guidelines**

The Conference shall at all times maintain, in an FDIC insured checking account or in the United Church of Christ Cornerstone Fund notes payable on demand, "Immediate Operating Funds," defined as the total of: 1) expenses due and payable immediately; 2) accrued expenses that are due and payable within 3 months; and other foreseeable expenses due and payable within 3 months.

Provided that the financial assets of the Conference exceed Immediate Operating Funds, the financial assets in excess ("Reserve Financial Assets") shall be invested in accordance with the following guidelines:

**Guidelines for Investment of Reserve Financial Assets**

	<u>Target</u>	<u>Minimum</u>	<u>Maximum</u>
Cash (FDIC insured checking account)	0%	0%	20%
Cornerstone Fund – On Demand	0%	0%	10%
Cornerstone Fund – Term Investments	45%	40%	50%
United Church Funds	45%	40%	50%
Schwab (or other brokerage) Account * Holdings other than cash or cash-equivalents	0%	0%	5%

\*Note – The Schwab Account exists only to allow churches/individuals who want to transfer stocks or other securities to the Conference. The policy in the past has been and will continue to be to immediately liquidate these assets.

*Approved on 7/11/15*