

NCNC Conference Council Meeting July 7, 2018 and Addendum

Attendance: Alesana Sunia, Jeremy Johnson, Theron Jones, Richard Brabham, Jim Ross, Patrick Lopez, Rhea Gonzales, Eppie Encabo, George Conklin, Roy Mosley, Shernell Stilley
Staff: Diane Weible, Daniel Ross-Jones
Absent: Jeannie Hobson, Patsy Finster, Raj Rambob, Rob Parrish, Liz Armstrong, Phil Konz

Meeting began at 10:05 am

Opening Prayer by Deacon Theron Jones

Covenant of Respect: Each person read a line from the covenant.

Amending of agenda:

Woodside UCC informed us they will not attend today. They plan to attend the next council meeting.

Motion by Jim Ross to amend today's agenda. Second by Eppie Encabo. Unanimous vote yes. New agenda adopted.

Introductions: Name. Church. Function on council. How are you today?

Treasurer Report:

Rob Parrish provided a narrative that was read. Any questions will be given to Treasurer. We discussed that we have 40-50 funds used for various initiatives and reasons. Discussed was combining some of the funds, especially where monies could be used in the Church and Clergy Vitality (CCV) fund. When Cornerstone is due in 2021, we could move principal into endowment. We can put the interest checks into CCV and then take grants from there to send to youth. Discussed investing in people, youth, and congregations. None of the monies comes from the Make a Difference Campaign.

Motion by Eppie Encabo to accept the conference minister's recommendation of taking the money from the restricted youth and young adult scholarship fund and deposit that principle into the Church and Clergy Vitality (CCV) fund when the Cornerstone note is due in 2021. In the meantime, deposit interest checks from the Cornerstone fund into the CCV fund to provide grants for youth and young adult scholarship to UCC events. Second by Roy Mosley. Discussion that individuals or groups can apply for the funds. Unanimous vote yes. Motion carries.

Separate question was raised to be discussed at another meeting. Can lay leaders apply for the CCV grant for use in their own development?

Annual Gathering (AG) Recap:

Feedback given that the three speakers were incredibly awesome and wonderful. This was the best AG that some have attended. The worship service and embedded speakers were amazing. All the worship services were powerful.

Feedback is they want some kind of repeat of this experience at the next AG. The ice cream social went well. Need to address sugar-free options though. All the informal gatherings were great socially and suggestion to have it again next year. It was observed that the need for one item (sugar free ice cream) forced people to circulate. We should include something like this for next year.

We had a couple hiccups in the business meetings, particularly how we go through the process with the resolutions.

Feedback was the lighting was terrible. In particular, the black drape on stage with no frontal lighting made it difficult to see our black brothers and sisters. There was a suggestion to have a blue cloth drape and frontal lighting next year. The flashing light behind the speakers was also disruptive. Another suggestion is to use them during the “down time” and not when speakers are on stage.

It was suggested that the feedback is placed on the evaluation forms and then give to Joy Davis, Diane Weible, Eppie Encabo, or Shernell Stilley.

Compliments offered to Eppie Encabo (AG vice-moderator) who did a marvelous job; it was reiterated that it's the VM's responsibility to put forth their stamp on the AG program. We look forward to Shernell Stilley's vision and stamp on the 2019 AG. The core of the programs is a result of frequent AG7 meetings.

Feedback was one thing missing during 2018 AG. That is to make sure we tell our speakers to purposely give action items to walk away with and not just inspirations. As a denomination, we have great dialogues. But then you go home and are not sure what to do next. The suggestion is for the speakers to formulate this into their presentation. Another suggestion is that we modify resolutions so that we're not just making statements. Resolutions are something we're asking the conference to do.

It was suggested that the scribe for AG has some idea of what is supposed to be captured and the process. She submitted the notes from the business meetings on 7/6/18 for review. Our bylaws state what we are to record or not to record. AG moderator to train scribes next year.

Next AG7 meeting is on July 24 or 26.

Simultaneous processes during AG

1. AG7 process – plans the whole programs
2. August AG7 business committee – standing rules, deciding on deadlines and announcing, setting up infrastructure to receive business in January, and all other related processes.
 - Standing rules – define roles

- Checklist AG7 – 30 or so items
- Written formal process is a good idea. This is institutional knowledge as of yet. Roy Mosely to find the calendar or checklist that he used; it's one of the best.

Discussed whether there is a guide for orientation for new delegates. We need something for them to follow during their first AG. It's also hospitable. By doing an orientation, they have a better experience and then will not only be encouraged to return but to also tell more folks. Discussed having hospitality gifts for those that come on Thursdays. We need to incorporate all new people regardless of when they arrive.

June council minutes from AG meeting:

Approved by consensus.

Discussed whether the AG business meeting minutes are approved by Council. AG minutes to be reviewed and updated at Eureka during the September 8, 2018 council meeting. For those that are not able to be in person, we can try to call in for voting.

- Eureka is offering hospitality for Fri/Sat night with home stays.
- They invited us to attend and participate in their Sunday service.

Discussed carpools and other modes of transportation (AMTRAK BUS, airplane, Coast Starline, regular bus).

Diane's Conference Minister report:

See notes written in under her report.

Ecumenical Retired Clergy/Partner Retreat:

Welcome Lloyd Schneider. Packets sent around from various retreats they've had illustrating a variety of topics covered. Retreat has been ongoing for quite some time. Retreat currently being held at San Damiano in Danville. Disclaimers sent around. Wells Fargo Bank wants a Federal Tax ID. They are hoping that NCNC is the fiscal agent; solvent to \$2600. No financial expectation from NCNC.

Discussed whether we can we designate Lloyd as the "Treasurer of the Retreat." Discussed what are the obligations and responsibilities from a fiduciary view. What controls should we have for accounting and reviewing accounting? How do we live this out is main point, not whether we should do it or not. What kind of control or oversight do we need to do? How does this affect insurance? Lloyd to make sure there's a writer that exists for the insurance policy. The NCNC treasurer should also have access to this account that Lloyd is using.

Discussed that the closest to compare this to is the "Clergy Spouse Retreat" that is ongoing, but cannot financially make it. They're phasing out. They've kept it in an unrestricted account. All registrations went through council office. We're not sure if our council staff has bandwidth to do this. All the registration has gone through Lloyd and can continue to do this. Discussed trying to eliminate what Joy would have to do.

Perhaps up to 50 people clergy/partner retreat. 6-8 on the leadership team from UCC of this group. Four checks to be written (2 vendors, 2 speakers). Their organization still does the

accounting and record keeping. Include expenditure. It's important to understand if and what are the operational tasks for Joy. Discussed the alternative to not have a separate account. Instead checks written to NCNC for this retreat.

Roy Mosley made motion that the NCNC *consider* becoming the fiscal agent for the Ecumenical Retired Clergy/Partner Retreat. That we consult with our conference staff to determine the ability to take over certain accounting tasks for that program. That we have report on next meeting. Second by Jeremy Johnson. Unanimous vote yes. Motion carries.

Orientation for new members:

Do you best to be in person to attend the meetings. Try to go to all meetings.

9/8/18 – Eureka

10/13 – FCC Berkeley

11/10 – Possibly Sacramento

1/12 – Faith UCC in Oakland

2/9/19 – San Jose FCC

3/16 – Pleasant Hill UCC

5/18 – Reno (Mike Hill as host)

6/15 – AG before luncheon

Office 365 use and instructions:

This is now our primary communication method. Daniel guided us through the login and setup process.

New business:

Need approvals:

- Melissa moved from Bay Association Representative to At-large Council member.
- Jenny Caringa to be in Class of 2021 COMA
- New Facilities committee for CAZ and TAM – Parker and Maggie
- TAM Youth member / Patrick Lopez

Roy Mosely made the motion to approve the suggested change in roles as listed above. Second by Jim Ross. Unanimous vote yes. New roles adopted.

Closing prayer by Rev. Shernell Stillely

Meeting adjourned at 3:11 pm

Respectfully submitted,
Rev. Melissa Tumaneng, At-Large Member

Addendum to July 7, 2018 Meeting Voting through Outlook 365 email

Audit Report:

We received the required annual audit report of our finances and it requires our approval. It was a very good report with no problems reported.

Shernell Stilley made motion to accept the audit report for 2017. Second by Eppie Encabo. Unanimous vote yes. Motion passes.

Camp Cazadero Redwood Lodge:

The Cazadero Facilities committee is requesting to rename Redwood Lodge "Henry Hayden Redwood Lodge" in honor of Henry Hayden, a pastor who died this year. Henry was a young pastor out hiking with Boy Scouts from his church and was asked to look at a property for a camp. It was too small but he found another, which is now our camp Cazadero.

Shernell Stilley made motion to rename Redwood Lodge at Camp Cazadero "Henry Hayden Redwood Lodge," effective immediately. Second by Eppie Encabo. Majority vote yes. Motion passes.

Respectfully submitted,
Rev. Melissa Tumaneng, At-Large Member