

## Background Screening

It is the policy of the Northern California Nevada Conference United Church of Christ to support and nurture candidates of integrity for ministry throughout the church.

**Your personal information on your application or registration form and your Social Security Number will be used to conduct a criminal background check.** The cost of the screening is \$12.50. You can pay this through a check mailed to the Conference Offices, or through our website. To pay online go to [nencucc.org](http://nencucc.org), and click the, “donate”, button on the right. Be sure to designate your payment as, “MID Background Screening”. All candidates requesting In Discernment status with the Conference (or candidates for In Discernment Renewal who were not previously screened) must give permission for a criminal background screening. This information will be kept strictly confidential. The screening **does not** take the place of the full criminal background check required with a Ministerial Profile in the United Church of Christ.

After reading the statements on this page, sign at the bottom to indicate these statements are true and submit along with your other materials. If completed and returned electronically, submission indicates you agree with the statements.

On the second page, follow the instructions for submitting your Social Security Number.

Please read carefully the following checked [X] statements. Your signature at the bottom of this page indicates these statements are true and you agree to them.

[X] I have never been terminated from any employment or volunteer activity because I attempted or actually engaged in sexual discrimination, harassment, exploitation or misconduct; physical abuse; child abuse; financial misconduct; or drug- or alcohol-related activities. I have never terminated any employment or volunteer activity to avoid facing charges of any conduct named above. I have never been accused of those activities. If I have been I have explained fully on an attached page.

[X] While in a ministerial authorization process, or working in any paid or volunteer capacity with the Northern California Nevada Conference United Church of Christ, I will not offend or discriminate against any person because of age, gender, race, color, ethnic origin, affectional or sexual orientation, marital status or physical handicap.

[X] I hereby give consent for the Northern California Nevada Conference UCC to request a criminal background screening using the information provided on this application. I authorize any person or agency to respond to such request for background information.

[X] I agree to hold harmless the Members, Directors, Officers, Employees, and Volunteers of the Northern California Nevada Conference UCC from any and all damages I may suffer as a result of said background search.

I declare all of the above to be true under penalty of perjury

This day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_, California  
(day) (month) (year) (city)

Signature \_\_\_\_\_

Printed Name Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

County \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender \_\_\_\_\_

By submitting your application electronically, you indicate that you agree to the statements in the above Certification and Covenant.

**Background Screening for Candidates Requesting In Care (Renewal) Status  
for Ministerial Authorization  
in the Northern California Nevada Conference, UCC**

Please complete the information below. Attach your check for \$12.50 (payable to NCNC-UCC)

Name or Initials: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Note: These records will be destroyed once the background check is completed.

Other Options: If you choose not to mail this form with your other In Discernment documents, you may do one of the following:

1. Mail in a separate envelope using your initials instead of your full name:

Confidential: MeLinda LaViene  
Northern California Nevada Conference UCC  
1320 Willow Pass Road Suite 600  
Concord CA 94520

2. Call or E-mail your SSN to MeLinda LaViene:

510-247-8990

office@ncnccucc.org

3. You may list the first 5 numbers of your SSN on this form and e-mail the other 4 numbers to the above address.

**Return this information to the Conference office early! If ample time is not given to process your background screening, In Discernment status (renewal) cannot be granted.**