



*We support, unite, nurture
the church of Jesus Christ in
local settings and ministries*

COMMITTEE ON MINISTRY, SECTION A
Co-Chairs: Rev. Kacey Alexander & Rev. Lahoma Howard
Appointment Schedulers: Terry Shoup & Winnie Hogoboom
Conference Staff: Rev. Dr. Davena L. Creer-Jones

ORDAINED MINISTERIAL PARTNER STANDING REQUEST CHECKLIST
For Ordained Ministers in the Christian Church (Disciples of Christ), United Church of Canada

Candidate Name:

Appointment Date:

Email:

Local Church:

The following is a checklist of the required documents for your meeting with the Committee on Ministry, Section A. All documents are due to the Conference Office by email or mail **in order to schedule your appointment**. Letters of reference must have a written signature and be scanned or mailed.

Submit your checklist materials by email or mail to MeLinda Levine at office@ncnuc.org or NCNC UCC, 1320 Willow Pass Rd, Suite 600, Concord CA 94520. If at any time you want to check on the status of your checklist you may email or call (510) 426-5683. For more information about your appointment read more here: <https://ncnuc.org/supporting-leaders/ministerial-authorization/coma>

- 1. Verification from the Regional Office of the Christian Church (Disciples of Christ) that you are an Ordained Minister in good standing.
- 2. A written statement of your reasons for seeking Approval for Ordained Ministerial Partnership Standing.
- 3. If you are currently serving the UCC as a minister, or in the process of being called to a UCC setting, a copy of your letter of call to a UCC church [or other UCC calling body] in the Northern California Nevada Conference.
- 4. Evidence of knowledge of, and appreciation for, the history and theology, faith, polity, and practices of the United Church of Christ through:
 - a.) Verification of successful completion of courses in UCC History and Theology, and UCC Faith, Polity, and Practice at an accredited seminary [either for academic credit, or audited, with certification from the professor that all requirements for completion of the course were met]
 - ==OR==
 - b.) Verification of successful completion of an approved alternative course of study online or otherwise, which includes group interaction, reading, reflection, involvement and/or experience in Conference life.

- [] 5. A certificate of approved training in **ministerial ethics and clergy boundaries**. Please visit the Conference website to see upcoming boundary training dates and to register to attend. <https://ncncucc.org/supporting-leaders/leadership-events-lifelong-learning> (You may also [subscribe to the NCNC newsletter](#) to keep current on upcoming boundary training events).
- [] 6. A record of completion of approved training in regulations for **mandated reporters, specifically the clergy module** (The free, online training is available at: <https://mandatedreporterca.com/training/clergy>).
- [] 7. A certificate of approved training in **anti-racism and racial justice**. Please visit the Conference website to see upcoming boundary training dates and to register to attend. <https://ncncucc.org/supporting-leaders/leadership-events-lifelong-learning> (You may also [subscribe to the NCNC newsletter](#) to keep current on upcoming boundary training events).

After receiving the above materials, the Committee on the Ministry, Section A, will meet with you to review the materials and interview you. Based on the review of the materials and the interview, the committee may grant you approval for OMPS.

Seeking OMPS approval gives you access to the United Church of Christ process of Search and Call and allows you to be granted Ordained Ministerial Partnership Standing after you receive a call to a United Church of Christ ministry and are installed.